

Point Cook Real Estate Pty Ltd

Date: _____

Shop 3 Sanctuary Lakes Shopping Centre
Point Cook Road
POINT COOK 3030

Fax: 9394 9010

Notice to Vacate

Property Address _____

As required under the **Residential Tenancies Act 1997** I/we* hereby give 28 days written notice of my/our intention to vacate the abovementioned premises on

_____ (please specify actual date).

- The property will be left in a clean and tidy state in accordance with the Vacating Checklist provided by the managing agent and all personal belongings, including rubbish, will be removed from the premises prior to returning the keys.
- Should the keys be returned after the date nominated above, I/we* understand that I am/we are* liable to pay rent up to and including the date all keys to the property are returned.

My/our* forwarding address is _____

Should you have any queries, please contact _____

Mobile: _____ Email: _____

Yours faithfully

Signatures: _____

Print Names: _____

Please note: All names on lease **must** sign this notice.

* Delete whichever is not applicable